



What is SchoolMessenger? SchoolMessenger is an online tool that allows school districts to send out phone calls, emails, or text messages to the parents or guardians of students. As long as the parent or guardian's email address or phone number is on file with the school, messages will be sent to those phone numbers or email addresses. These typically include school closings, delays, attendance calls, and other types of calls.

What is the SchoolMessenger App? The SchoolMessenger app allows parents to view messages sent to them on their smartphone (available on the Google Play store for Android, or the App store for iOS). You will be able to view emails, texts, and can listen to voice messages that were sent to the phone number associated with the account. Additionally, you can view the contact information associated with the account.

How do I sign up? You can sign up either by downloading the SchoolMessenger App, or by going to <https://go.schoolmessenger.com/>

****When downloading the app, please keep in mind there is also a SchoolMessenger "Admin" app. This is the wrong app. The correct one is simply called "SchoolMessenger".****

If signing up through the website:

- Click **SIGN UP** at the top right corner of the screen.
- Enter the parent or guardian's email address associated with the student. This email address must be on file with the district!
- Create and enter a new password for the account.
- You will be sent an email shortly after, and will need to click the link in the email to verify your account.

Note: *This link is only active for 24 hours. If you do not click on it, and log into the SchoolMessenger app within this time, you will have to repeat the sign up process!*
Once verified, your account will be successfully set up.

- You should now be able to log into the SchoolMessenger app, and view any recent messages.

If signing up through the app: The instructions are similar to what is listed above. After opening the app, you will be prompted to enter your email address and to create a password. You can then click "Sign Up" at the bottom of the screen, and will be sent a verification email. Simply click the link in the email, log in to the app within 24 hours, and your account setup will be complete. You can then log in to the app and view any recent messages.

If you have any questions regarding this, please contact Crystal O'Brien, Central Registrar, at cobrien@cornwallschools.com or 534-8009 ext. 7803.