

CCSD Emergency Protective Actions and Recommended Parental Responses

Alert information will be posted on the school's website and by school messenger

Protective Actions	Description	Recommended Parental Responses
Lockdown (Inside Threat)	<p>Students, faculty and staff remain in their current location. No one is allowed to leave the building until the situation has been curtailed. Examples of a situation requiring a lockdown include an investigation of a potentially dangerous situation or criminal activity. Law enforcement may be on site and will then coordinate subsequent actions until the situation has been curtailed.</p>	<p>Children will NOT be released from school. Parents should NOT attempt to pick up their children nor should they be present at the school. Parents should monitor the CCSD web site and radio/television stations as they do for snow closings.</p>
Lockout (Outside Threat) <ul style="list-style-type: none"> • Secure the Building • Limited Access to Property 	<p>This procedure curtails outside activity (e.g. Physical Education classes) and access to the campus is limited. This procedure allows the school to continue the normal school day. Examples of a lockout situation include criminal activity or a wild animal on the property.</p>	<p>Parents should monitor the CCSD web site and radio/television stations as they do for snow closings. Parents should listen for information about lock-out or the limiting of access to school buildings. DO NOT attempt to pick up children from the school building until advised to do so by Law Enforcement or School Officials. Controlled access to the building is extended to the campus perimeter.</p>
Early Dismissal <ul style="list-style-type: none"> • Close schools while in session 	<p>Early dismissal of the students and staff due to emergencies such as inclement weather, power outage, fire or law enforcement activity. Elementary PTO Phone Chains will be activated if possible. <u>During Homeland Security Emergencies</u> students who cannot be sent home because a responsible adult is not home to receive the student will be sheltered at a designated location that will be protected by District personnel and law enforcement agencies. When a responsible adult is available, the student can be picked up.</p>	<p>Parents should not attempt to pick up children unless this is the normal practice. Parents should monitor the CCSD web site and radio/television stations as they do for snow closings. DO NOT phone the school district since this will tie up phone lines needed for emergency response. Parents should have an early dismissal plan in place to insure that their children will be received by a designated responsible adult. Their children should be aware of those arrangements and the plan.</p>
School Closings/Delayed Openings <ul style="list-style-type: none"> • Close schools before opening • Delay opening of school 	<p>Examples include inclement weather and Homeland Security Emergencies.</p>	<p>Parents should monitor the CCSD web site and radio/television stations. Parents should monitor conditions at home and not attempt to bring children to school unless the District announces a Delayed Opening.</p>
Severe Weather Emergency <ul style="list-style-type: none"> • Short-Term Shelter in Place 	<p>This procedure indicates that a serious, emergency weather warning has been declared for the area. All outside activities will be curtailed and all staff will be monitoring outside weather activity. If necessary, all staff and students are to move out of the hallways and into secure areas until the situation has been curtailed.</p>	<p>Student dismissal from school may be delayed if severe weather is over our area. Students will not be allowed to leave unless a parent, or emergency contact is picking them up. Parents should monitor the CCSD web site and radio/television stations and make sure the student's emergency information is up to date.</p>
Delayed Evacuations <ul style="list-style-type: none"> • Short-Term Shelter in Place 	<p>The entire school population moves to a single or to multiple location(s) within a school building. The receiving areas of building will have been checked and declared safe. The students will remain in that location until the situation has been curtailed. This procedure is most commonly used for a hazardous condition.</p>	<p>Children will NOT be released from school. Parents should NOT attempt to pick up their children nor should they be present at the school. Parents should monitor the CCSD web site and radio/television stations as they do for snow closings.</p>
Relocation or Emergency Shelter	<p>In the event that the building is evacuated (e.g. fire) and is not cleared for re-entry, all persons will be directed to an alternate evacuation site.</p>	<p>Parents should monitor the CCSD web site and radio/television stations as they do for snow closings. Parents should listen for information about where the alternate location will be for their children. DO NOT attempt to pick up children from the sheltering location until advised to do so by Law Enforcement or School Officials.</p>